



E.F.E.O.

European Federation of Essential oils

INVITATION

EFEO Workshop for NCS Consortia, Coordinators and Lead Registrants

“Bulldoze the way to Registration...”

on 29th June, 2017 – Amsterdam, The Netherlands

(Dorint Airport Hotel - Sloteweg 299; 1171 VB Badhoevedorp/The Netherlands)

Dear all,

EFEO organizes a REACH Registration Workshop for registrants of NCSs with a final view to the Registration deadline 2018.

The morning of our workshop is dedicated to the Progress Report and potential alternatives (“Plan B”). **The afternoon** will focus on specific problems and consortia administration.

At this stage of our planning, key subjects will be discussed with the following agenda:

- **Thursday, 29th June, 2017 from 09:30 – 13:00 h**

- Welcome and Introduction
- Q2 – 2017 Progress report
- SWOT analysis
- A “Plan B”?
- General and specific problems...

LUNCH BREAK

- **Thursday, 29th June, 2017 from 14:00 – 17:30 h**

- ...General and specific problems
- Consortia administration
- Question and Answers
- Etc.



- Place:** Dorint Airport Hotel; Sloteweg 299; 1171 VB Badhoevedorp/The Netherlands
- Transportation:** The hotel offers a shuttle bus (free of charge for hotel guests and meeting participants), which regularly runs between the airport and the hotel.
- Accommodation Suggestion:** **We kindly ask all participants to book their hotel and accommodation on their own as per attached booking form.**
- Participation fee:** **Lead Registrants/Coordinators: One participant free!**
Direct EFEO members: € 100,00
Non-EFEO members: € 200,00

The invoices will be sent by separate email.

The final **Agenda** will be sent out in due time. In order to facilitate our further planning and organizing this event, please kindly return following registration form to us.

Your feedback to the EFEO secretariat (efeo@wga-hh.de) by **9th June, 2017**, would be highly appreciated!

Many thanks and best regards,

E.F.E.O. - European Federation of Essential Oils

Jens-Achim Protzen
Co-Chairman
EFEO Technical Committee



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REGISTRATION FORM

E.F.E.O. Workshop for NCS Consortia Coordinator and Lead Registrants

“Bulldoze the way to Registration...”

We kindly ask you to return the completed form to below mentioned address as soon as possible (**but no later than 9th June, 2017**).

EUROPEAN FEDERATION OF ESSENTIAL OILS (E.F.E.O.)

Email: E.F.E.O.@wga-hh.de – Fax: ++49-40-23 60 16 - 10 or 11

My company is (please tick):

LR/Coordinators

Direct E.F.E.O. member

Non-E.F.E.O. member

Contact Details:

Name: _____

Company: _____

Address: _____

Email: _____

I will participate to the NCS workshop on 29th June, 2017

Place, date

Signature